



MEDICAL ASSISTING

Do you envision yourself working in the medical industry, delivering essential care to those who need it the most? Do you want to be an instrumental part of the healthcare industry? Medical assisting may be a great fit for you. From checking vital signs and preparing patients for exams to performing lab tests and assisting with surgical procedures, medical assistants are an invaluable part of many physicians' offices.

A Medical Assisting Diploma from ECPI University's College of Health Science could prepare you for this rapidly growing field, helping you to develop the knowledge, technical skill, and computer proficiency you'll need to help others. Best of all, the Medical Assisting Diploma program could be completed in as little as 12 months through our full-time curriculum.

ECPI University's Medical Careers Institute focuses on a "hands-on" approach, allowing students to gain real-world experience from within the classroom and through externship experience. Through the Medical Assisting Diploma program, students could learn how to:

- ▶ Conduct patient interviews and take medical histories
- ▶ Check vital signs
- ▶ Prepare patients for examination
- ▶ Assist with surgical procedures
- ▶ Collect specimens
- ▶ Perform various laboratory tests and EKGs
- ▶ Review and process payments
- ▶ Prepare billing statements
- ▶ Schedule appointments



Outcomes

- ▶ Demonstrate characteristics of self-direction and accountability with strong educational foundations for lifelong personal and professional growth.
- ▶ Demonstrate critical thinking skills to effectively address patient care and to adapt to the rapidly changing challenges in healthcare and medical assisting.
- ▶ Function as competent, beginning practitioner in both clinical and administrative procedures for the medical office.
- ▶ Provide clinically competent, contemporary care that recognizes individual differences and promotes caring behavior in the healthcare community.
- ▶ Be eligible to sit for the Certified Medical Assistant Exam offered through AAMA and/or the RMA exam by AMT.
- ▶ Program provides comprehensive preparation of graduates for work in the career field.

Possible Career Track

- ▶ Medical Assistants
- ▶ Phlebotomists
- ▶ EKG technicians